

# World Youth Foundation, Inc.

## 2014-2015 Orientation

### Policies and Procedures

*Welcome to a year of excitement and growth. We hope you are as excited as we are about the knowledge and skills you are about to receive.*

**Here are a few rules you need to follow in order to get the most of our time together and opportunities offered.**

1. Students must attend all sessions regularly and promptly.
2. Students must complete all assignments in the time assigned.
3. Students are expected to participate in session discussions.
4. Students are expected to treat themselves, each other, and the session leaders with respect at all times, even during moments of disagreement on a topic.

**There are many benefits to following these few simple rules:**

- A. Students who attend all sessions and participate actively and respectfully during each session will become eligible for the trip to Washington, DC, and will receive a Certificate of Completion at the end of the series.
- B. Students who complete all assignments in a timely manner will be able to grasp the material in each session and move smoothly to the next level.
- C. Students who participate actively and respectfully in discussions will grow in wisdom and grace and earn the respect of both their peers and session leaders.

**There are serious consequences if the rules are not followed:**

- Students with more than 2 unexcused absences in a row may be dropped from the program.
- Students who fail to complete assignments in a timely manner will not only fall behind in the information, but may also be dropped from the program.
- Students who refuse to participate actively in class discussions will not only lose out on the opportunity of monitoring their own growth, but they may also be viewed as hindering the growth of others and may be dropped from the program.
- Students who fail to conduct themselves in a respectful manner may be dropped from the program.

**World Youth Foundation**

*Greetings Parents,*

*Please complete the attached emergency contact form for each child. It is important that this form is updated anytime information has changed. It is especially important that **emergency contact phone numbers** are updated with any changes.*

*Changes may be e-mailed to [info@worldyouthfoundation.org](mailto:info@worldyouthfoundation.org)*

*Sincerely,*

*World Youth Foundation Volunteers & Mentors*